|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Marker ECS-ID ie your email stem Group No:**  **NB: We need this information in a readable form so we can generate your individual mark!** | | | **Day:  Week:**  **Time:** | | | | |
| **Group being marked (number):  Group number Group Tutor** | **Marker Name**  **Marker’s Tutor** | | | | | | |
| **Topic** | | | | | | | |
| Marking Scheme for group presentations mark for detail, then award overall mark for each section | | 1=poor 5=best | | | | | |
| 1 | | 2 | 3 | 4 | 5 |
| 1) Content | | | | | | | |
| Introduction and Structure:  identifies objectives, purpose, gains audience’s attention logical, clear, comprehensive | |  | |  |  |  |  |
| Key points and Body: displays a good grasp of the subject an accurate account; addresses core issues is appropriate for audience, clear, explicit, specific, well argued | |  | |  |  |  |  |
| Well Researched and References authoritative sources used, clearly referenced | |  | |  |  |  |  |
| Close: provides conclusion, integration and control | |  | |  |  |  |  |
| 1) Content Mark Overall - comments | | 1) Content Mark /5  **mode** average | | | | | |
| 2) Media | | | | | | | |
| Visual aids (1): appropriate, well executed, pictures, tables and diagrams (if used) are used intelligently | |  | |  |  |  |  |
| Visual aids (2): argument/understanding enhanced by pertinent visual aids | |  | |  |  |  |  |
| Media control: planned, well managed, slick, non intrusive | |  | |  |  |  |  |
| 2) Media Mark Overall - comments | | 2) Media Mark /5  **mode** average | | | | | |
| 3) Process/Professionalism: | | | | | | | |
| Clear speech: audible, nervousness controlled | |  | |  |  |  |  |
| Personal energy: has enthusiasm, show confidence/control; avoids reading from notes; addresses whole audience, projects personality, | |  | |  |  |  |  |
| Audience engaged: attention captured and sustained | |  | |  |  |  |  |
| Questions: handled effectively and informatively | |  | |  |  |  |  |
| Timekeeping: Finished in allocated time | |  | |  |  |  |  |
| 3) Process Mark Overall - comments | | 3) Process Mark /5  mode average | | | | | |
| 4) Overview - Effectiveness and Reflections: | | | | | | | |
| Your overview of effectiveness: Objectives have been met Message was communicated and understood. The experience was a pleasurable one! | | | 4) Overview Mark /5 | | | | |
| 4) Overall Reflection and comments  Continue overleaf if needed… | | | | | | | |
| Add the marks for each section together to mark out of 20 /20 | | | | | | | |
| **NB: Your audience mark will only count if we have evidence that you used scheme above, for better marks you need to ensure that you include comments as well as marks** | | | | | | | |
| **You may find it helpful to use this sheet as a checklist when preparing your presentation.** | | | | | | | |